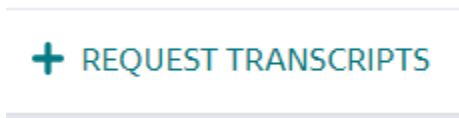


1. Once you log into your Naviance account, click on this link found under the 'My Favorites' heading on the Homepage:



2. Then find and click this link:



3. Then check the box for 'Initial' under this heading:

What type of transcript are you requesting?

Initial

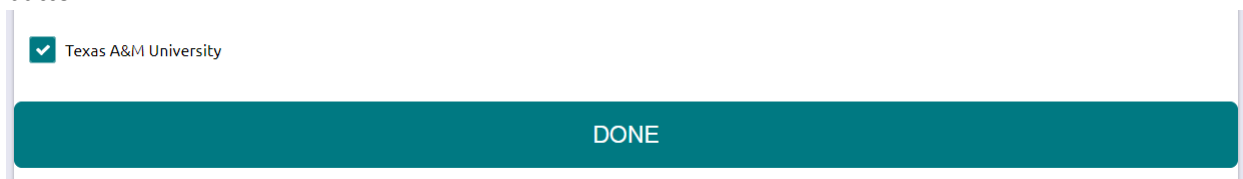
4. Then click the green menu arrow to the right under this heading:

Where are you sending the transcript/s?

No Preference



5. Then check the box next to the college that you are requesting the transcript for then click the big green 'DONE' button:



You can do this for each college one at a time after you have submitted each application or wait and request transcripts to be sent to all of your colleges all at once after you have submitted all of the applications.

6. Then scroll back down and Naviance will have the name of the college/s listed that you are making the transcript request for. Click the 'Request and Finish' button.

Where are you sending the transcript/s?

Texas A&M University



Request and Finish

7. YOU ARE DONE!!!!