

## St. Thomas High School



**Title:** Theology Teacher  
**Year:** 2020-2021  
**Supervisor:** Principal and the Dean of Theology  
**FLSA:** Exempt

The position includes duties as a classroom teacher, Theology curriculum owner, and active contributor to the overall growth of students at St. Thomas High School.

### St. Thomas High School

St. Thomas High School, an all-boys private, Catholic college-preparatory school for grades 9-12 in Houston, Texas is actively seeking to fill the position of Theology teacher. Ranked among the country's finest college-preparatory schools and founded in 1900, St. Thomas High School continues today to build on its mission: Teach Me Goodness, Discipline, and Knowledge. With an enrollment of approximately 600 students and growing, St. Thomas is committed to providing a multi-dimensional education for young men through a challenging college-preparatory curriculum and an abundance of artistic, athletic, and leadership opportunities. The motivated students, talented faculty and staff, devoted and active parents, a distinguished alumni base, along with an exciting new addition to the beautiful centrally located campus, make St. Thomas one of the most exciting places to work in education.

**Position Purpose:** We are looking for someone who has a passion and zeal for teaching, who actively participates in the sacraments, and who will push our students to achieve their best academically, while also challenging them in their faith life.

### Essential Job Functions:

- Work collaboratively with your Dean and department Professional Learning Community (PLC) to build curriculum, create assessments, review best practices, and create clear daily goals for academic instruction.
- Attend all PLC meetings and other faculty meetings that will arise throughout the school year.
- Attend the retreats and offer support to the Campus Minister.
- Communicate with families on their son's progress on a regular basis.
- Attend the different faith formation events offered through Campus Ministry when possible.
- Build and maintain positive relationships with your students both inside and outside the classroom.
- Embrace classroom technology and use it as a tool for learning (Microsoft products, Google apps and classroom functionality such as SmartBoards or other interactive white boards).
- Create and timely post robust lesson plans which align with curriculum, instruction and assessment, and integrate technology into the curriculum.
- Uses instructional time efficiently and effectively.
- Assist the Dean of Students Office with supervision duty when called upon.
- Grade student work in a timely fashion and use a digital gradebook.
- Get involved in the life of the school outside of the classroom, whether this is coaching or sponsoring a club.
- Pray for your students' success!

### **Required Qualifications:**

- A University degree in Theology, a Masters or Doctorate is preferred.
- A teaching certificate or 12 credit hours in Education.
- Experience teaching at the High School level. Please identify in your application if you have experience teaching any of the following classes: *Who is Jesus Christ, The Revelation of Jesus Christ in Scripture, Sacraments, Morality, Jesus Christ's Mission Continues in The Church.*

### **This Position**

- receives immediate support from the Dean of the Theology Department, from the instructional leadership team, and from the Learning Enrichment Center team; supervision by and additional support from the Principal and the Assistant Principal

### **Function Statement**

Essential and important responsibilities and duties may include but are not limited to the following:

- Teach 5 sections of Theology in a Catholic college preparatory environment.
- Additional duties include a section of study hall and/or section of substitute coverage.
- Actively access professional development materials and continually adjust and improve curriculum.
- Excitedly take on responsibilities above and beyond classroom duties.
- Normal duties required of all faculty members as outlined in employment contract.

*The above statements are intended to describe the general nature of work performed by individuals in this job classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and qualifications required of individuals in this job classification. All job classifications may have miscellaneous job duties assigned on an as needed basis. Management, at the appropriate level, retains the right to assign and change the duties of any position at any time.*

**Essay Question:** Please respond to this essay question in no more than 1 page. Send your response with your application documents.

The theology team at St. Thomas is comprised of a group of individuals who work tirelessly to ensure the development of the students they serve. We pray with and for our students' success, we coach, we organize and run retreats, we sponsor clubs, we attend mass with our students weekly, we show up to sporting events, we sometimes work late nights and weekends to do whatever possible to ensure we are guiding our students back to God. **How does your approach/philosophy of education fit into our team?**

### **How to Apply**

Please go to the St. Thomas High School website at [www.sths.org/about/careers/](http://www.sths.org/about/careers/) and download a Teacher Application for employment. Email your response to the above essay question, completed application, resume, references and cover letter to [careers@sths.org](mailto:careers@sths.org).