



Dean of Students Office

Covid-19 Policies on Student Entry, Exit, and Non-Class Times

Entering and Exiting the School Buildings:

Students must wear masks at all times while inside school buildings. While outside the buildings, students may remove their masks, but must stay at least six feet apart from other individuals. Senior Staff members will monitor students before and after school, from 7:20 to 7:50 AM in the mornings and from 3:10 to 3:30 PM in the afternoons. Campus gates will open at 6:30 AM. Facilities staff will monitor students until Senior Staff members arrive. Faculty members should assist with hallway monitoring until the first period of the day begins and after the last period of the day.

Before the First Period of the Day:

Students may purchase breakfast in the cafeteria and a limited number will be allowed to populate the socially-distanced tables and chairs. Until the first bell rings, students will be allowed only in the cafeteria, the courtyard, the student center, and Cemo Auditorium. Students may meet with teachers or go to the LEC in the mornings, but must have a pass ahead of time to do so. The indoor locations will have tables and chairs set up to conform to the six-foot distancing requirement. Senior staff members and coaches will monitor the students.

During Passing Periods:

Hallways will be marked for one-way traffic only. Dean of Students' personnel and teachers will monitor hallways to ensure that students are wearing masks and are socially-distanced. At least two adults should be in each hallway. LEC personnel will be responsible for student monitoring in their space; counselors will have the same responsibility in their area. Male faculty and school staff should occasionally check for congregating in the restrooms. Students should be reminded of these safety measures when not in compliance. If a teacher or staff person observes a student who is repeatedly non-compliant, the Dean of Students Office should be notified. Masks will be distributed to faculty members to assist students who may have misplaced theirs. If possible, please avoid sending students to the Dean of Students Office. It is possible that symptomatic students may be in the clinic.

Lunch Times:

Students should distance themselves six feet apart when entering the cafeteria and waiting in line. Supervisory personnel will be in place to monitor lines. Cafeteria protocols will be established by Sage Dining that should facilitate smooth and timely entrance and exit by the students. These include cashless payment, limited lunch options, and duplication of all lunch items on both sides of the service lines.

Socially-distanced seating will be available in the cafeteria, Cemo, and the Student Center. Faculty and staff monitors will be placed in these locations as well as in the courtyard. **Students may eat in these locations only.** At the conclusion of lunch, faculty and staff members should ensure that student monitoring is taking place in the hallways in their area.

After School:

Senior staff will monitor exits and the parking garage. Faculty and staff should assist with student monitoring in their areas. For students not immediately exiting the campus, socially-distanced seating will be provided in Cemo from 3:30-6:00 PM. Students may confer with teachers if they have a pass ahead of time. Students may also go to the LEC after school until 5:00, but must abide by seating limitations set by the LEC. This is the only area in which they are allowed until they exit the campus. The few students remaining after 6:00 PM will be brought to the rotunda, where they will be monitored by our security guard.