

The Dean of Students Office looks forward to working with all St. Thomas families in the course of the 2020-2021 school year. We want to provide information and make some requests that will assist us in our efforts to work closely with you to ensure the best possible learning experiences for your sons.

Our contact information is:

The Office of the Dean of Students	deanofstudentsoffice@sths.org
Rodney Takacs, Dean	Rodney.takacs@sths.org
Gail Calkins, Assistant Dean	<u>Gail.calkins@sths.org</u>
Elizabeth Horan, Administrative Assistant	Elizabeth.horan@sths.org

In general, please let us know if you have any questions about Magnus Health or any attendance issues. We urge you to communicate with us anytime your son is unable to attend class, even in the remote learning model. We want to partner with you to overcome any obstacles to learning and regular attendance your son may encounter.

Our office is responsible for student health concerns. Please know that we respect yours and your son's privacy in all matters. Especially in these times of heightened concerns about health and safety, please let us know whenever health issues impact your son's participation in the St. Thomas learning experience.

When we are able to transition to forms of in-person instruction on our campus, please know that we have constructed detailed plans to keep everyone safe and healthy. Dr. Dominguez will share details of those plans at a later date.

The Dean of Students Office is responsible for assisting students in the non-academic, practical elements of student life. With regard to health issues, please communicate with us regarding your son's possible prescription medication needs. Our office includes a clinic for students who feel ill in the course of the school day. We will always communicate with you in a timely manner if this happens.

Elements of the Student-Parent Handbook, like dress code and discipline, also come under our purview. We are ready to answer any questions regarding handbook guidelines and requirements, and are happy to put you in touch with the appropriate people if a question is outside of our specific responsibilities.

Please communicate with our office whenever the need arises. We remain dedicated to our St. Thomas families and eagerly await opportunities to work with you.

Thank you.

