



ST. THOMAS HIGH SCHOOL
Office of the Principal

Greetings,

On Wednesday, August 12 and Thursday, August 13, sophomores, juniors, and seniors will come to the St. Thomas campus to check out their laptops for the 2020-2021 school year. Additionally, some students will have learning packets for pick-up. Notification of the need to pick up learning materials will be made to sophomores and juniors at the check-in table in the Hall of Honor. Notification of the need to pick up learning materials will be made to seniors via email if necessary.

Following the schedule below, students should enter the Hall of Honor from the Shepherd Parking lot entrance. They should enter one at a time and proceed to the laptop pick-up table. Students waiting to enter should line up on the sidewalk outside the Hall of Honor and Cemo Auditorium. They should maintain a minimum six-foot distance from other persons throughout this process. Absolutely no congregating should take place at any point. Students are required to wear face masks from the time they exit their vehicles until the time they re-enter vehicles to exit the campus.

The pick-up of learning materials packets will take place in Cemo Auditorium. If a student is not required to get a learning packet, they should exit the Hall of Honor through the doors leading to the courtyard. They should proceed immediately to their vehicle and exit the campus. For students who must enter Cemo for packet pick-up, please proceed to the appropriate table, pick up the packet, then exit through the doors leading to the Shepherd parking lot. Students should immediately exit the campus.

The pick-up schedule is listed below. Students must follow this schedule in order to maintain a smooth flow of students throughout the process.

Sophomores:

Wednesday, August 12, 10:00 AM to Noon.

Juniors:

Wednesday, August 12, 1:00-3:00 PM.

Seniors:

Thursday, August 13, 10:00 AM to Noon.

Note: When surveyed last spring, most rising seniors opted to use their own devices for the 20-21 school year. Rising seniors who requested a laptop for the 20-21 school year may come to campus for pickup according to the schedule above. Seniors who did not request a laptop previously, but would now like a school issued tablet for the 20-21 school year should email helpdesk@sths.org asap to arrange pickup.

Sincerely,

Aaron Dominguez, *Principal*
St. Thomas High School