

LEC Support

Our team works to support **all** students as they strive for success in their classes. Students have the opportunity to plan meetings with LEC specialists through their study hall periods, before and after school, and during the lunch period.

- Students may make appointments with the specialists by email or in person; if a specialist does not have an appointment scheduled, they are available to work with walk-ins. Appointments should be made at least a day in advance. On the day of the appointment, students should request a pass from any adult in the LEC; it is then the student's responsibility to adhere to the agreed upon meeting time.
- To get in touch directly with one of the specialists, you are welcome to email them at the following addresses:
 - Caroline McRoberts (Caroline.McRoberts@sths.org), LEC Director
 - Laura Speck (Laura.Speck@sths.org), Writing/ELA Specialist and Accommodations Coordinator
 - Joanie Shelley (Joanie.Shelley@sths.org), History Specialist
 - Francisco Plaza (Francisco.Plaza@sths.org), World Languages and Theology Specialist
- Students who choose to participate in classes remotely may meet with specialists through Microsoft Teams. All students have been added to the Learning Enrichment Center Team.
- If students experience any difficulties attempting to meet with a specialist, they should contact Mrs. McRoberts.
- The specialists keep a log of student meetings that is accessible to faculty, which allows for collaboration and transparency among all faculty supporting your son.

Accommodations Support

- The LEC shares student accommodation information with the students' teachers at the start of each semester and collaborates with teachers to ensure students receive individualized support.
- In order to utilize the extended time accommodation, **upperclassmen** will request extended time with their teachers via email at least two school days prior to an exam. Upperclassmen will also be required to complete a Google form two school days prior to the exam indicating all pertinent testing information. This form will be available on each teacher's Bulletin Board on the STH Portal. Upperclassmen may complete the extended time portion of their test during their study hall or lunch period.
- Teachers will automatically set up extended time for **freshmen**. Freshmen will complete the extended time portion of their test during their study hall period.
- For **all students** utilizing the extended time accommodation, tests will be divided into two sections. Students will take the majority of the test during their class period, and will take the other portion of the test at another point that day. The accommodation remains the same; students will have an additional 50% of the time they had during class to complete the second portion of the test (typically 15-20 minutes). Time limits will be set for each portion of the test.
- To address any individual concerns, please contact Mrs. McRoberts or Ms. Speck.